

Coronavirus (COVID-19) Mosque/Islamic Centre/Madrassah Risk assessment template

Generic risk assessment (ongoing)

**Advise and Support information (Can be tailored for your own mosque requirements,
all printed materials are uncontrolled)**

(Before conducting Risk Assessment review information related to coronavirus on
<http://faithassociates.co.uk/advice-and-tips-for-mosques-on-dealing-with-coronavirus>)

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Risk assessment – Safe Mosque, Safe Worshippers, Safe information

Part 1: MOSQUE RISK ASSESSMENT FOR CORONAVIRUS (COVID-19)

Risk assess each hazard and implement the necessary controls as appropriate. Provide awareness briefings to all affected, leaders, workers (Imams & Madrassah teachers) worshippers and visitors, use the briefing record to capture their names (Page12). **Note:** *The assessment has been started – add to the assessment as appropriate.*

Description							
Prepared by (<i>print</i>)		Prepared by (<i>sign</i>)		Position		Date	
Authorised by (<i>print</i>)		Authorised by (<i>sign</i>)		Position		Date	

Risk No.	Hazard	Who might be affected and how?	Enter either, or/and 1 - Details of recommended NHS / UK Government / FCO / WHO / etc. / General health and safety risk management controls 2 - What we are currently doing	Evaluate current control measures. Do we need to implement additional controls?			Enter either, or/and 1 - New control measures recommended 2 - Why the recommended control measures are not implemented 3 - General comments	Action By who	Action By when
				YES	NO	N/A			

1 - SAFE MOSQUE

R1	Coronavirus (COVID-19) (CV19) Someone entering the Mosque with CV19 symptoms	Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers A visitor enters the Mosque with CV19 and passes the virus on to Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers or other visitors.	1 - An information leaflet/email has been handed/sent to regular worshippers which highlights the risks of CV19 and states that symptomatic individuals will not be allowed entry or will be requested to leave. 2. Announcements have been made after every prayer and major announcement made in Jummah 3 - An information poster highlighting the symptoms of CV19 is placed on the entry/sign in point. The poster will state that symptomatic individuals will not be allowed entry.						
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			<p>4 - Hygiene requirements (handwashing etc.) and symptoms of CV19 will be included within Induction of new staff.</p> <p>5 - CV19 Information posters are placed in designated locations within the Mosque (toilets, WUDU area, notice boards etc).</p> <p>6 - This information has been passed onto Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers & leadership team.</p>					
R2	<p>Coronavirus (COVID-19) (CV19)</p> <p><i>Someone becomes ill or showing signs of COVID -19 related symptoms who is a worshipper in the Mosque</i></p>	<p>Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers, visitors</p> <p>Contracted CV19 by any means.</p>	<p>1 - Person will be directed to a designated area which is at least 2 metres away from other people.</p> <p>2 - We have identified a designated room or area where they can be isolated behind a closed door, such as a staff office. If it is possible to open a window, we will do so for ventilation.</p> <p>3 - The individual will be sent home and advised to follow NHS guidance online. If the person is a visitor e.g. (School/Other place of worship), their organisation will also be contacted.</p> <p>4 - The incident will be decontaminated following Governmental guidance: https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p> <p>5 - This information has been passed onto Leadership</p>					

			(Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers.						
R3	<p>Coronavirus (COVID-19) (CV19)</p> <p>Contaminated are of the Mosque</p>	<p>Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers, visitors</p> <p>A person catches CV19 due to contaminated surfaces.</p>	<p>1.An increased formal cleaning (Deep Cleaning) regime is underway. Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) are cleaning equipment and contact areas in the Mosque more often (Mussalah, Wudu area, reception, etc.).</p> <p>2 - Hand sanitisers have been placed in the Mosque.</p> <p>3 - Extra hygiene requirements (handwashing etc.) are enforced.</p> <p>4 - Multi-use handtowels (cloth) are not used to dry hands & Face after Wudu.</p> <p>5 - This information has been passed onto Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers.</p>						
R4	<p>Coronavirus (COVID-19) (CV19)</p> <p>Proximity, Mosque gatherings</p>	<p>Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers</p> <p>A person catches CV19 due to working closely with an infected person.</p>	<p>1 - A <i>Social Distancing</i> policy has been implemented. All Mosque areas and activities have been evaluated against the possibility to implement social distancing (no handshaking, suspending large meetings etc.)</p> <p>https://www.health.gov.au/resources/publications/coronavirus-covid-19-information-on-social-distancing</p> <p>2 - This information has been passed onto Leadership (Trustees/Directors), Employees</p>						

			(Imams & Madrassah teachers) & Worshippers.						
R5									
R6									
Risk No.	Hazard	Who might be affected and how?	Enter either, or/and 1 – Details of recommended NHS / UK Government / FCO / WHO / etc. / General health and safety risk management controls 2 – What we are currently doing	Evaluate current control measures. Do we need to implement additional controls?			Enter either, or/and 1 – New control measures recommended 2 – Why the recommended control measures are not implemented 3 – General comments	Action By who	Action By when
				YES	NO	N/A			
2 – SAFE WORSHIPPER/S									
R5	Coronavirus (COVID-19) (CV19) General	Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers (including those considered at increased risk) Leadership (Trustees/Directors), Employees (Imams &	1 – NHS provides advice on what CV19 is, what the risks are, the symptoms, how CV19 is spread, and how to avoid catching or spreading germs (simple Do's and Don'ts): https://www.nhs.uk/conditions/coronavirus-covid-19/ 2 – The WHO (World Health Organisation) provides information and a free 5-minute video on which has been provided to our Leadership						

		<p>Madrassah teachers) & Worshippers are not aware of the risks from CV19 and become infected due to lack of awareness of control measures.</p>	<p>(Trustees/Directors), Employees & Worshippers CV19: https://openwho.org/courses/introduction-to-ncov 3 – Government guidance on hand washing is provided in line with the 20 second rule: https://www.nhs.uk/video/pages/how-to-wash-hands.aspx 4 – Additional consideration will be given to those Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers who may be deemed to be at increased risk. 5 – Advice on risks, symptoms and control measures has been passed onto Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers. A formal training program has been implemented which considers Safe Mosque, Safe Person, Sound Information.</p>						
R6	<p>Coronavirus (COVID-19) (CV19)</p> <p>Self-isolation</p>	<p>Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers</p> <p>Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers are not aware of the need to self-isolate or how to self-isolate.</p>	<p>1 – NHS 111 online provides advice on when to self-isolate and access to an online interactive and personal checklist: https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/ 2 – Advice on how to self-isolate has been passed onto Leadership (Trustees/Directors), Employees (Imams & Madrassah teachers) & Worshippers.</p>						
R7	<p>Coronavirus (COVID-19) (CV19)</p>	<p>Leadership (Trustees/Directors), Employees (Imams</p>	<p>1 – FCO provides advice for travellers:</p>						

	Travel (Travelling abroad)	& Madrassah teachers) & Worshippers Travelling abroad for work to an area with a higher risk of CV19.	https://www.gov.uk/foreign-travel-advice (FCO) 2 – UK Government advises against all non-essential travel. 3 – Practical alternatives to travel including postponing trips and holding meetings via video conferencing are implemented. 4 – Advice and guidance on travelling has been passed onto Leadership (Trustees/Directors), Employees & Worshippers.						
R8	Coronavirus (COVID-19) (CV19) Travel (Returning from travelling abroad)	Leadership (Trustees/Directors), Employees & Worshippers Returning to the UK after travelling abroad for work (or otherwise) to an area with a higher risk of CV19.	1 – CIPD provides advice for travellers returning to work from affected areas: https://www.hr-inform.co.uk/news-article/advice-on-managing-the-coronavirus-outbreak (CIPD) 2 – We will not insist Leadership (Trustees/Directors), Employees & Worshippers travel to an area with a higher risk of CV19. 3 – This advice or how to access it is passed onto Leadership (Trustees/Directors), Employees & Worshippers.						
R9	Coronavirus (COVID-19) (CV19) Booked annual leave	Leadership (Trustees/Directors), Employees & Worshippers Employee(s) may become affected due to travelling to an affected area as part of booked annual leave.	1 – Employee(s) are granted permission to cancel at short notice any pre-booked annual leave to an affected area. <i>(a failure to allow short notice cancellation could pressure Leadership (Trustees/Directors), Employees & Worshippers to travel to affected destinations).</i>						
R10	Coronavirus (COVID-19) (CV19)	Leadership (Trustees/Directors), Employees &	1 – Employee(s) is/are advised to follow NHS online guidance:						

	<p>Symptomatic or exposed employee(s)</p> <p>Presenteeism</p>	<p>Worshippers, general public, family members</p> <p>Employee(s) is/are symptomatic of CV19 or has been in close contact with someone with CV19.</p> <p>A person catches CV19 due to another employee continuing to work despite being unwell.</p>	<p>https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>2 – If NHS 111 or a GP determines the employee is symptomatic and certifies them unfit for work, they will be treated as off sick as per normal policy.</p> <p>3 – Symptomatic Leadership (Trustees/Directors), Employees & Worshippers will be sent home.</p> <p>4 – Colleagues who have had contact with a symptomatic employee will be made aware of the symptoms and advised to contact NHS online for guidance.</p> <p>5 – Working from home will be considered.</p> <p>6 – As a last resort, if we decide to suspend an employee as a precaution this will be on pay scheme agreed in contract unless the Leadership (Trustees/Directors), specific contract provides us a right to suspend without full pay for this reason. Such a suspension will not be considered a ‘medical suspension’.</p> <p>7 – This advice or how to access it is passed onto Leadership (Trustees/Directors), Employees</p>									
<p>R11</p>	<p>Coronavirus (COVID-19) (CV19)</p> <p>Employee(s) who have contracted CV19</p>	<p>Leadership (Trustees/Directors), Employees & Worshippers, general public, family members</p>	<p>1 – If NHS 111/online or a GP determines an employee has contracted CV19 they will be treated as off sick as per normal policy.</p> <p>2 – Colleagues who have had contact with a symptomatic employee will be made aware of</p>									

		Contracted CV19 by any means.	<p>the symptoms and advised to follow NHS online guidance.</p> <p>3 – The Mosque will be decontaminated following Governmental guidance: https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p> <p>4 – Personal Protective Equipment (PPE) has been provided relative to activities.</p> <p>5 – This information has been passed onto Leadership (Trustees/Directors), Employees & Worshippers.</p>						
R13	<p>Coronavirus (COVID-19) (CV19)</p> <p>First Aid Training / CPR Manikin/Ghusal Training</p>	<p>Leadership (Trustees/Directors), Employees & Worshippers</p> <p>Leadership (Trustees/Directors), Employees & Worshippers are exposed to risks from CV19 due to providing First Aid in the Mosque, or, from the use of CPR Training on Manikins.</p>	<p>1 – Advice on CPR and resuscitation in the Mosque is taken from UK Gov & the Resuscitation Council: https://www.resus.org.uk/media/statements/resuscitation-council-uk-statements-on-covid-19-coronavirus-cpr-and-resuscitation/covid-community/</p> <p>https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov</p> <p>2 – Advice on Manikin Hygiene is sought from reputable providers. https://www.qualsafe.com/PDFs/QA%20COVID-19%20Info.pdf</p>						

			<p>3. – Advice of Ghusal (washing of deceased) National Muslim Burial Council page (www.nbc.org.uk)</p> <p>http://faithassociates.co.uk/advice-and-tips-for-mosques-on-dealing-with-coronavirus</p> <p>https://www.rcpath.org/uploads/assets/0b7d77fa-b385-4c60-b47dde930477494b/G200-TBPs-Guidance-for-care-of-deceased-during-COVID-19-pandemic.pdf</p> <p>https://www.ecdc.europa.eu/sites/default/files/documents/COVID-19-safe-handling-of-bodies-or-persons-dying-from-COVID19.pdf</p>						
Risk No.	Hazard	Who might be affected and how?	Enter either, or/and 1 - Details of recommended NHS / UK Government / FCO / WHO / etc. / General health and safety risk management controls (zoonosis) 2 - What we are currently doing	Evaluate current control measures. Do we need to implement additional controls?			Enter either, or/and 1 - New control measures recommended 2 - Why the recommended control measures are not implemented 3 - General comments	By who	By when
				YES	NO	N/A			
3 - SOUND INFORMATION									
R12	Coronavirus (COVID-19) (CV19)	Leadership (Trustees/Directors), Employees &	1 - Monitoring. We have designated a CV19 Appointed Person. Responsibilities include:						

	<p>Lack of accurate information / a failure to disseminate information</p>	<p>Worshippers (including those considered at increased risk)</p> <p>Leadership (Trustees/Directors), Employees & Worshippers are not aware of the risks from CV19 and become infected due to lack of awareness of control measures.</p>	<p>a) Signing up to relevant websites to receive timely updates.</p> <p>b) Monitoring relevant Websites and News outlets.</p> <p>2 - Reporting. An internal and external risk communication plan has been developed to ensure timely updating/ sharing of information with all stakeholders (meetings, circulars, emails etc.).</p>						

